

Stanborough Primary School & Nursery

INCLEMENT WEATHER & EMERGENCY SCHOOL CLOSURES POLICY



Approved by:

Date:

Last reviewed on:

July 2025

Next review due by:

September 2027

1. Rationale

Stanborough Primary School recognises that certain conditions may require the School to take precautions to ensure the safety of both its students and staff.

Such conditions include:

- Inclement weather such as ice, snow, tornadoes and other natural disasters
- Flood, fire, chemical spills, air pollution and other similar emergencies
- Acts of terrorism, escaped prisoners and other major threats to personal safety
- Local or National lockdowns

2. Aim

- To ensure the safety of students, staff, parents and visitors during times of inclement weather or in emergency situations by implementing a planned management strategy that will cater for all circumstances.

3. School Closure

- School closure will occur in extreme conditions that pose an immediate health and/or safety hazard to the students and staff. The criterion for closing will be the current condition of the school and the immediate environment.
- The Head will take into consideration advice given by the Hertfordshire Education Authority and when necessary the Hertfordshire Police Service.
- The Head will take into consideration advice given by the local Health Protection Team in Hertfordshire or from Public Health England
- The decision to close the School will be made by the Head.

4. Communication about School Closure

- The School closure decision will be posted on the website: www.stanboroughprimary.org.uk
- Any closure announcements will be communicated via Class Dojo, an email to parents and via the school Facebook page @StanboroughPrimarySchool
- Staff will be contacted via e-mail.
- Parents, volunteers and student trainees should check the website

5. Inclement Weather

- Inclement weather is usually defined as rain, lightning, snow, ice, extreme temperatures or severe wind. In such conditions, where school has not been closed, the following precautions will be taken:

6. Before School:

- Maintenance will assist with snow/ice clearance
- Children will be supervised from 8.30am in the school hall as normal.
- Access to the School will be via allocated year group drop off points OR the office entrance, depending on the conditions in the playground.

7. Morning Break:

- The senior supervisor will check the weather conditions and advise the teachers if it is to be indoor play.
- One member of staff will supervise the infant corridor & classrooms and another member of staff will supervise the junior area and classrooms.

8. Lunch

- The senior supervisor will check the weather conditions and advise the teachers if it is to be indoor play.
- One member of staff will supervise the infant corridor & classrooms and another member of staff will supervise the junior area and classrooms.

9. Afternoon Break

- Duty staff will check the weather conditions and decide if it is to be indoor play.
- The children will be supervised in their classrooms by the duty staff.

10. Indoor Supervision

- All children are to remain in their classrooms unless permission has been granted by the assistant to leave temporarily e.g. toilet, drink
- Children are expected to walk indoors at all times
- Children may engage in appropriate and safe indoor games and activities (no scissors or ball games without teacher supervision).
- Indoor voices must be used.

11. End of School

- Pupils may need to be collected from their allocated year group collection points, or via the office entrance, depending on the playground conditions.

12. Clothing in Inclement Weather

- Duty staff must ensure that all children are wearing their coats when they go out to play. Duty staff must notify the class teacher of any child who does not have appropriate clothing for inclement weather and the teacher must speak to the parent or notify the parent, in writing, of the correct uniform requirements.
- Children without clothing suitable for inclement weather must borrow suitable clothing from the clothing pool.
- Boots/wellingtons may be worn to school, if the weather conditions warrant it, but pupils must change into school shoes once inside.